



POP-UP SPACES

At The Forks, we're dedicated to empowering community-driven organizations, local creators, and small-scale businesses. Depending on the type of pop-up/event you're hosting, different spaces within The Forks Market, may be available for rent. Please inquire with the Events Team for current listings and alternative available spaces.

This document outlines the specifications for the pop-up kiosk, located on the first floor of The Forks Market.

POP-UP KIOSK (First floor of The Forks Market)

Situated on the main floor of The Forks Market, the kiosk boasts 100 sq. ft. of room, complete with a counter, display cases, and adaptable shelving. The approval of signage will be handled by The Forks Renewal Corporation. Limited storage space is available within lockable cabinets beneath the counter. Tenants are responsible for providing their own Point of Sale system, if required. Free public Wi-Fi is accessible in this area, and the space is equipped with a 15-amp power capacity.

RENTAL COSTS AND FEES

Tenants have the option to rent for an entire week (Monday to Sunday) or for the weekend (Friday to Sunday). Rentals are limited to two consecutive weeks, up to twice a year, depending on space availability. Additional charges may apply for extra cleaning or damages, among other considerations.

HOURS OF OPERATION

Minimum operational hours for this kiosk are 11:00 am to 6:00 pm. Tenants may extend these hours, keeping in mind that The Market is open seven days a week, from 9:00 am to 9:00 pm.

SUBMITTING AN APPLICATION

Those interested in booking this space must fill out the event [application form](#) and submit a statement of interest in PDF format, no longer than two pages, which should include:

- An explanation of your concept, vision, and core values.
- A sample of your products or services, along with an approximate pricing range (pictures, descriptions, links etc.)

All applications will undergo a thorough review, with consideration given to the following criteria:

- Compatibility and quality of the product.
- The uniqueness of your concept.
- No conflicts with existing tenants.
- Alignment with The Forks' values.
- Proof of insurance.

Upon approval of your application, specific guidelines for market use will be provided.

If you have questions about this space or general events at The Forks, please contact our events team at events@theforks.com.

